

MOHAN MEAKIN LIMITED

Regd. Office : Solan Brewery P.O. (Shimla Hills) H.P. – 173214

CIN No.L15520HP1934PLC000135

GSTIN : 02AAACM4465E2ZW

Website : www.mohanmeakin.com

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Phone :01792-230450 FAX: 01792-230350

NOTICE OF 86TH ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO CONFERENCING/OTHER AUDIO VISUAL MEANS AND REMOTE E-VOTING AND E-VOTING INFORMATION & BOOK CLOSURE:

The 86th Annual General Meeting (“AGM”) of the Members of Mohan Meakin Limited will be held on 28th September, 2020 at 3 P.M. at its Registered Office at Solan Brewery P.O. (Shimla Hills) H.P. 173214 through Video Conferencing (“VC”)/other audio visual means (“OAVM”), in compliance with the applicable provisions of the companies Act, 2013 read with General Circular No.20/2020 dated 5th May, 2020, General Circular No.14/2020 dated 8th April, 2020 and General Circular No.17/2020 dated 13th April, 2020 issued by Ministry of Corporate Affairs, Government of India (hereinafter collectively referred to as (“MCA Circulars”), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Circular No.SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 issued by the Securities and Exchange Board of India (“SEBI Circular”), to transact the business as set out in the Notice of AGM.

In pursuance of the MCA Circulars and SEBI Circular, Notice of AGM and the Annual Report of the Company for the financial year 2019-2020 (“Annual Report 2019-2020”) comprising audited financial statements for the financial year 2019-2020, Auditors Reports, Board’s Report and other documents required to be attached thereto will be sent only through email to those members whose email addresses are registered with the Company or the depositories/depository participants. These documents will also be available on the website of the Company at www.mohanmeakin.com and the website of the Calcutta Stock Exchange Ltd., Kolkata i.e. www.cse-india.com.

The Company is providing to its members facility to exercise their right to vote on resolutions proposed to be considered at the AGM by electronic means (“E-voting”) and the business set out in the Notice of AGM may be transacted through E-voting. The Company has engaged the Central Depository Services Pvt. Ltd., (CDSL) - website www.evotingindia.com. to provide the facility of remote E-voting to the members and the facility of E-voting to the members participating in the AGM through VC/OAVM.

The members will be provided with a facility to attend the AGM through VC/OAVM through the e-voting system. Members may access the same at www.evotingindia.com under shareholder/member login by using the remote E-voting credentials. The process and manner of remote E-voting, attending the AGM through VC/ OAVM and E-voting during AGM, for members holding shares in demat form or physical form and for members who have not registered their email address, has been provided in the Notice of AGM.

A member whose email address is not registered with the Company or depositories/depository participant and who wish to receive through email, the Notice of AGM and Annual Report 2019-2020 and obtain User ID and password to participate in the AGM through VC/OAVM and vote through E-voting system in the AGM or through remote E-voting, can get his/her/its email address registered by following the procedure mentioned below:

1. In case the shares of the Company are held by a member in physical form, such member shall submit scanned copy of a signed request letter mentioning his/her/its email address, name, folio number and complete address along with self-attested copies of Permanent Account Number ("PAN") Card and any document for proof of address (such as Driving License, Bank Statement, Election Card, Passport, Aadhaar Card etc.) by email to solan@mohanmeakin.com or send these documents to the Share Transfer Agent of the Company i.e. M/s. Beetal Financial & Computer Services (P) Ltd., Beetal House, 3rd Floor, 99 Madangir, B/H Local Shopping Centre, NEW DELHI-110062 - Email Id: investor@beetalfinancial.com.
2. In case the shares of the Company are held by a Member in dematerialised form, such member shall register his/her /its email address in the demat account maintained with the depository participant. Further, such member can temporarily get the email address registered with the Company to receive through email, the Notice of AGM and Annual Report 2019-2020 and for obtaining User ID and password for participation in the AGM through VC/OAVM and vote through E-voting system in the AGM or through remote E-voting, by submitting scanned copy of a signed request letter mentioning his/her/its email address, name, DP ID and Client ID (16 digit DP ID + Client ID or 16 digit Beneficiary ID) along with self-attested scanned copies of Client Master or Consolidated.

Demat Account Statement, PAN Card and any document for proof of address (such as Driving License, Bank Statement, Election Card, Passport, Aadhaar Card, etc.) through email to solan@mohanmeakin.com.

NOTICE is further given pursuant to Section 91 of the Companies Act, 2013 that the Register of Members and Share Transfer Books of the Company will remain closed from 25th September to 28th September, 2020 (both days inclusive) for the purpose of taking on record of the Shareholders at the Annual General Meeting.

For MOHAN MEAKIN LIMITED,


(H.N. HANDA)
SECRETARY.

Place: Solan Brewery (H.P.)
Dated : **1st** September, 2020.

